## Approved For Release 2002/02/19 : CIA-RDP87-01130R990200160008-4 CONFIDENTIAL

31 July 1974

MEMORANDUM FOR: Associate Deputy Director for

Management & Services

VIA

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: Director of Personnel

SUBJECT

: CIA Memorial

1. With the carving on the wall of the main lobby of the Headquarters building of the words and stars of our memorial, we have completed one phase of the project: there remains the installation of the Book of Honor. The sculptor, will design this book for us and see to its proauction. For this purpose he needs guidance from us as to the manner in which the names of the individuals being commemorated will be inscribed in the book.

- 2. Following up our 'phone discussion of the matter, I discussed it with Fred Janney. We concluded:
  - a. that we would limit the entries to the name of the individual and his dates of birth and death, and
  - b. that the design would permit all entries (or blank spaces for eventual entries) to be viewed on the two pages to which the book would be permanently open.
  - 3. This is the layout we envisage:



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- 4. In cases in which security considerations dictate that a name not be entered, we would simply leave a space blank marked by a star, against the time when inclusion of the name might be possible.
- 5. There is, in the above design, one element of redundancy which bothers me, and that is that we end up with stating the year of death twice. We can, of course, omit the years in the middle of the page. I'd appreciate having any and all suggestions you'd care to make.



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Chairman Fine Arts Commission

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